

YAP JUN HAO

EDUCATION

Diploma

Field of study : Business Management
Institute/ University : PORTMAN College
Location : Seri Kembangan, Selangor
Grade (CGPA) : 2.65

Sijil Pelajaran Malaysia (SPM)

Field of study : Science Class
Institute/ University : Sekolah Menengah Kebangsaan (Laki-Laki)
Methodist (MBSSKL)
Location : Wilayah Persekutuan, Kuala Lumpur
Grade (SPM Result) : 6A, 2B, 1C+

EXPERIENCE

February 2018–Current

Marketing Agent for Ideal Tape Sdn. Bhd.

January 2018–Current

Founder of Rebellious Loners (T-shirt printing company)

January 2017 – March 2017

Coordinator in Grocers Inn Backpacker. Handles accounts and operations

December 2016

Founder of Scorpions group (A company that compiles SPM past year trial questions from all states)

ACHIEVEMENTS

July 2018

15th ATCEN Education Group & PORTMAN Education Group Anniversary Dinner

- Served as a member of Logistic team
- Assisted in setting up the place before the event starts
- Assisted in planning the pre-event and post event flow regarding logistic department



PERSONAL SUMMARY

A creative person that will strive for excellence in everything.

CAREER OBJECTIVE

To enhance my professional skills in a dynamic and stable workplace with an objective of acquiring a position in marketing sector.

ABILITIES

- Able to follow instructions and deliver quality results
- Optimistic
- Able to work under pressure
- Team player
- Sourcing for raw materials

July 2018

PORTMAN Asian Food Festival 2018

- Served as a member of logistic Team
- Assisted in promoting the event to the general public

June 2018

Financial Education Convention 2018

- Served as an Assistant Leader in Sponsorship Department
- Closed a RM3,000 monetary sponsor from WEKAH(pg) Sdn Bhd
- Coordinated and served the sponsor throughout the event
- Coordinated the event to ensure a good flow throughout the event

January 2018

Get Rich through Business and Investment 2018 Outlook

- Assisted in event planning
- Researched on various industry speakers and invited Mr. Vincent Nee from FREEMAN Education to our event

October 2017

PORTMAN English Debate Event

- Served as a participant in PORTMAN English Debate
- Lead a team of 3 to participate in the event
- Researched data that is required in the competition

December 2017 - February 2018

Han Culture Center (M) Sdn Bhd

- Assisted in Event Planning for HKC(Hanyu Kouyu Shuiping Cheshi) test (汉语口语测试水平测验) for RapidKL based in Ampang
- Assisted in leading 107 students from Malaysia to China for Cultural Exchange Program (Winter Camp) in December 2017

April 2016

1st Kuala Lumpur Boys' Brigade Company

- Served as a corporal in the company (2016)
- Served as the head of Award committee, Birthday celebration Committee and Head of Percussion Section.
- Participated in band competition in BB Pesta 2012 - Here as One
- Participated in band competition in BB Pesta 2014 – Dream High
- Participated in Kuala Lumpur state Drill Competition in 2014

SKILLS

- Presentation Skills
- Public Speaking Skill
- Leadership Skill
- Communication Skill
- Self-motivation Skill
- Fast Learner
- Proficient in MS Word, MS Power Point and MS Excel
- Languages
 - Mandarin (HKC level 7)
 - English
 - Bahasa Malaysia
 - Japanese – N4

INTEREST

- Attending Entrepreneur's talk
 - Attended talks from various speakers such as Adrian Wee, Adrian Un, Low Chen Hong, Michael Tan, Vincent Nee and so on.
- Collecting the market info in social media platforms
- Playing music in band (Brass band or Modern band)

References

Teo Soh Mooi
016-272 2888
Operating Director of Grocers' Inn Backpackers

Mini Goh
012-695 1686
General Manager of Malaysia Han Culture Center (M) Sdn Bhd.