

PROFILE SUMMARY & CAREER OBJECTIVES

Currently studying Diploma in Business Management at PORTMAN College and will be graduating this year. Seeking for a position in the marketing department. Hardworking and eager to learn new things to improve oneself.

EDUCATION

PORTMAN College - Diploma in Business Management

February 2017-Present Grade (CGPA):2.95

PROJECTS

PORTMAN English Debate Event Person In Charge Of Registration

13 October 2017

- > Assisted all the participants to register with the event
- > Greeted all the guests and brought them to their seat

33rd World Chinese Basketball Tournament 2017 Malaysia Volunteer

14 November 2017 - 19 November 2017

- Assisted all the basketball players from others countries solve problem and manage court.
- > Ensured the court is clear in order to avoid the competition will not be delayed.
- > Distributed water to all the basketball players.

WORKING EXPERIENCE

Promoter, ECONSAVE

3 June 2017-10 February 2018

- > Demonstrated and provided information on promoted products/services.
- > Created a positive image and led consumers to use it.
- Identified interest and understand customer needs and requirements.
- > Set up booths or promotional stands and stock products.

SKILLS

- Presentation skills
- Documentation skills
- Communication skills
- Proficient in MS Word ,MS Power Point and MS Excel
- Languages-Malay, English, Chinese(Fluent)

INTERESTS

- Play basketball
- Play badminton
- ➢ Reading

REFERENCES

- Ms.Feilin Lee Promoter supervisor, ECONSAVE Tel: 016-2104691
- Mr.Gym Chan Head of marketing, PORTMAN College Tel: 016-2773968