



WIZZ

LEE SHEE PANN

PERSONAL PROFILE & CAREER OBJECTIVE

A hardworking, diligent and analytical final-year student from PORTMAN College. Possess a strong desire to learn and grow with the organization which is willing to hire me. Looking to start a career in areas of marketing and administration.

WORK EXPERIENCES

Industry Talk Thursdays, Crew member, PORTMAN College Sri Kembangan, 2016-Present

- Industry Talk Thursdays is a weekly event organized by the ITT Team which invites experts from all kinds of industries to share about their experiences with the students
- Invite, communicate and liaise with different speakers from other industries
- Responsible to engage and control the student crowd
- Manage the venue
- Manage the operational and administrative functions

I.O. One Jeans, Part time sales clerk, The Mines Shopping Mall Sri Kembangan, January 2017-February 2017

- Individually obtained RM28,000 sales within a month
- Responsible to market and sell the jeans
- Make sure the store is clean and neat
- Assist the customers when they are in need

World Chinese Basketball Invitational Tournament, Official Merchandise Sales Clerk, Mines International Exhibition & Convention Centre(MIECC) Sri Kembangan, 16th-19th November 2017

- Volunteer
- Achieved RM80,000 sales within the 4 days event together with the team
- Responsible to market and sell the merchandise
- Make sure the booth is clean and neat
- Crowd control

PORTMAN Magical Concert with LUCAS YEO, Marketing and advertising officer, PORTMAN College Sri Kembangan, 21st July 2017

- Personal assistant to the magician during the event
- Responsible to come out with the marketing collateral of the event
- Manage the venue

**Brainbow Theme Park, Game designer and game master, PORTMAN College Sri Kembangan,
20th July 2017**

- Responsible to Design the games to be included in the theme park
- Responsible to make sure the games are run smoothly
- Crowd control

Deception Magic Show, Event Crew, PJ Live Arts Petaling Jaya, 30th December 2016

- Control the Audio & Visual of the show
- Control the atmosphere of the show
- Play the right music and lighting at the right timing

EDUCATION

PORTMAN College 2016-Present
(To be completed in December 2018)
Diploma in Business Management
Current CGPA: 2.94

SMK Bandar Baru Sungai Long 2011-2015
SPM
4As, 5Bs

SKILLS

| | |
|------------------------|--------------------|
| Illustrator | Intermediate |
| Photoshop | Intermediate |
| Premiere Pro | Intermediate |
| Documentation | Upper-Intermediate |
| Microsoft Office Suite | Upper-Intermediate |

LANGUAGE

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|----------|-------------------------|
| English | Fluent (CEFR level: C1) |
| Mandarin | Fluent |
| Malay | Fluent |

INTERESTS

- Travelling
- Board Games (Chess)
- Ball Sports (Badminton)

REFERENCES

References available upon request